

The Common Application

Gathering Your Materials

Use this worksheet to help gather all of your information for getting your Common Application started.

○ Your High School

High School Name	
High School Address	
Your High Schools CEEB Code	
Graduation Date	
Counselor Name	
Counselor Job Title	
Counselor Email	
Counselor Phone Number	
Approximate Graduating Class Size	
GPA Scale	
Class Rank Reporting	Exact / Decile / Quintile / Quartile / None
GPA Weighting	Weighted / Unweighted
Class Rank Rating	Weighted / Unweighted
Course Scheduling System	Semester / Trimester / Quarter

Note: Check in with your high school counselor for this information

○ An Unofficial Transcript

Note: You will be asked to list the courses you're taking this academic year.

○ A Copy of Your Test Scores and Dates

Note: You have the option to enter ACT and SAT scores. Don't forget - you will need to send official reports to the colleges that require them

○ **Your Social Security Number**

Note: For permanent residents you will need a copy of your green card. For non-US citizen you will need US visa type, number, and date issued (if you do not have a visa but intend to apply for one you can indicate this on your application).

○ **State of Residence Information** - if you think you may qualify for in-state tuition you may be ask for this information.

○ **Parent Information**

	Father	Mother
Occupation		
Job Title		
Education Level		
Name(s) of college(s) attended		
College location(s)		
Degree(s) Earned		
Year(s) Degree(s) Earned		

- **Academic Honors** - you can include up to 5 academic honors received during high school

Honor's Title	When Received	Level of recognition (regional, national, etc)

- **Activities List** - you can include up to 10 activities that might include family responsibilities, jobs, volunteer work, clubs, sports, hobbies, etc

Activity 1:

Years of Participation:
 Hours Per Week:
 Weeks Per Year:
 Position/Leadership Held:
 Brief Description:

Activity 2:

Years of Participation:
 Hours Per Week:
 Weeks Per Year:
 Position/Leadership Held:
 Brief Description:

Activity 3:

Years of Participation:
Hours Per Week:
Weeks Per Year:
Position/Leadership Held:
Brief Description:

Activity 4:

Years of Participation:
Hours Per Week:
Weeks Per Year:
Position/Leadership Held:
Brief Description:

Activity 5:

Years of Participation:
Hours Per Week:
Weeks Per Year:
Position/Leadership Held:
Brief Description:

Activity 6:

Years of Participation:
Hours Per Week:
Weeks Per Year:
Position/Leadership Held:
Brief Description:

Activity 7:

Years of Participation:
Hours Per Week:
Weeks Per Year:
Position/Leadership Held:
Brief Description:

Activity 8:

Years of Participation:
Hours Per Week:
Weeks Per Year:
Position/Leadership Held:
Brief Description:

Activity 9:

Years of Participation:
Hours Per Week:
Weeks Per Year:
Position/Leadership Held:
Brief Description:

Activity 10:

Years of Participation:
Hours Per Week:
Weeks Per Year:
Position/Leadership Held:
Brief Description: