
Inspired Insight Into Academic and Admissions Success

Testing Accommodations:

FIRST, you must apply for accommodations.

1. Log in to your student's account, click the "SSAT Testing" button and then the "Apply for /View My Accommodations" tab.
2. Next, click the "Click to Apply for Testing Accommodations" button to be taken to the online application. There you will indicate your student's disability, select the needed accommodations, and other related information.
3. Provide contact information for an approver who is able to attest that:
 - + The disabilities indicated and testing accommodations requested are reasonable and valid for your student
 - + And, documentation which meets SSAT requirements (see p. 7) is on file with the current organization/school and reflects the need for testing accommodations.

Based on the information provided within your student's application for testing accommodations, the form will indicate whether or not you are required to provide us with documentation to substantiate your student's request for testing accommodations.

THEN, your approver submits their online approval & approver ID forms After submitting your request, your approver receives an email with a link to complete a secure online approval form. This will allow your student's approver to:

1. Confirm/deny each requested accommodation.
2. Confirm that documentation meeting our requirements is on file.
 - + Your approver will also need to send us proof of her/his identity, such as a business card or letter on letterhead (if s/he is are not already a known SSAT approver.)
 - + You will be notified by email when your approver completes the online form and separately when your approver submits identification.
 - + Both portions of the approval **MUST** be completed by the approver before it will be processed or reviewed.

NEXT, EMA reviews submitted documentation.

*If applicable, we review the information provided by your approver and the documentation you submitted. Once we reach a decision, you are notified that:

- + Your documentation is acceptable and supports all requested accommodations, or
- + Your documentation is acceptable for some of the requested accommodations, or
- + Your documentation is not acceptable for any of the requested accommodations.

(* If no documentation was required, you will skip this step.)

NOW you may register for the SSAT!

- + When you register for testing, you **MUST** indicate that your student requires testing accommodations.
- + Your student's approved testing accommodations will be linked to your student's test registration and each approved accommodation will be listed on the admission ticket.

Contact Us

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